



Continuing Education Enrollment Form Fall 2006 - Spring 2007  
**Kansas City, Area Technical School**  
2220 North 59<sup>th</sup> Street - Kansas City, Kansas 66104  
(913) 627-4100 - (913) 627-4109 fax

**Notice of Non-Discrimination**  
View Notice at:  
[www.kckats.com/notice.htm](http://www.kckats.com/notice.htm)

Complete all information and please print legibly.

Mail or fax at least 10 days prior to class starting date.

Legal Name:

Last First Middle Maiden

Address:

Street Number | Name City | State | Zip

Phone:

Daytime Evening Cell/Pager

Birth Date:

MM / DD / YYYY

SSN:

Email:

Gender:

Course 1:

Course# Section Letter if Shown Course Title

Course 2:

Course# Section Letter if Shown Course Title

US Mail Enrollment: *check, money order (payable to ATS), or credit card*

FAX Enrollment: *credit card payment only*

No confirmation will be sent. **ATS will notify you by phone only** if a class is full / rescheduled, or there is insufficient enrollment.

Credit Card Info:

MC | Visa | Discover

Charge My

Account Number

Expiration Date

Print Cardholder Name

Cardholder Phone Number

Cardholder Signature

ATS Continuing Education classes are designed for adults 18 or older who no longer attend high school or others with a GED or high school diploma. Middle and high school students ages 14-18 may enroll in *some* Continuing Education classes, and pay tuition at \$10.65 per clock hour.  
**Continuing Education certificates are issued to those who complete the course.**

#### Enrollment Information

- *In Person* at the Area Technical School - 2220 N. 59<sup>th</sup> ► **Kansas City, Kansas** (cash, check, money order, Discover, MasterCard, or VISA)
- *By Mail* - complete the enrollment form and mail to ATS at least 10 days prior to class starting date (check, money order, Discover, MasterCard, or VISA)
- *By Phone* - (913) 627 - 4100 (Discover, MasterCard, or VISA)
- *By Fax* - complete the enrollment form and fax to (913) 627 - 4109 at least 10 days prior to class starting date (Discover, MasterCard, or VISA)
- No confirmation will be sent
- You'll be notified only if class is full, there is insufficient enrollment for the class to make, or the class is rescheduled  
***If school is canceled in Kansas City, Kansas USD 500 due to weather or other conditions, there will be no ATS classes***

#### Tuition and Fees

- Tuition is based on length of class
- Click courses above for schedule and adult Kansas tuition
- Out-of-state is \$10.65 per clock hour
- Senior citizens 62 and older, USD 500 and USD 203 employees pay half tuition
- Service charge for returned checks is \$15

#### Textbooks

- Purchase textbooks (if required) from the ATS bookstore - (cash, check, money order, Discover, MasterCard, or VISA)
- Bookstore hours: **School days** - 7:00am - 3:00pm  
**Monday - Thursday evenings** - 5:30pm - 7:30pm

#### Class Locations

- Most classes are held at the Area Technical School - 2220 N. 59<sup>th</sup> ► **Kansas City, Kansas**
- Fast Track Computer Classes held at Piper Middle School - 4420 N 107<sup>th</sup> ► **Kansas City, Kansas**
- Woodworking classes held at Washington High School - 7340 Leavenworth Road ► **Kansas City, Kansas**

#### Refunds

- Full refund when class is canceled by ATS
- Full refund when you notify school of withdrawal by last business day before class begins
- Half refund when you notify school of withdrawal by last business day before the third class session
- No refund after third class session
- Refunds take 30 days to process

#### Child Care

- No child care is available for ATS Continuing Education classes